Catterick Parish Council

Clerk: Diane Kirkham, Limekiln Farm, East Appleton, Richmond, DL10 7QE
Tel: 01748 811367 email: clerk@catterickparishcouncil.gov.uk

Minutes of the Parish Council Meeting on 5 October 2026
Present: Cllr Campbell, Cllr Oselton, Cllr Connelly, Cllr Les, PCSO Coburn, Maj. Keith Allison

Clerk

1. Apologies:
Cllr Ryan, Cllr Harris, Cllr Bhatti

2. Open forum.
No members of the public were present.

3. Reports
3 1 Police report.
PCSO Coburn attended the meeting and read out the report.
Report from 4th September 2026 – 4th October 2026
7 Crimes 2 Violence,1 Violence Offence – Cyber enabled, 2 Domestic
2 Other Offence
Crimes report for the same period last year = 6
0 Anti-Social Behaviour Reports
Anti-Social Report for the same period last year = 0
10 Person/Safety /Warning reports 1 Abandoned Calls,2 Concern,1 Wildlife report
1 Hoax Call
All other warnings reported in the same period last year = 8
6 Reports of other incidents. 3 RTC, 1 Highway Disruption, 2 Admin
Other incidents recorded (RTC's, RTC damage) the same period last year = 2

On Saturday 24th October 13:00 – 14:30 at Booth Hall there will be Darker nights drop in event which will be attended by PCSO6607 Whitehead.

Project Servator is still running in Richmondshire.
We will be here, unannounced. We can be at any p ace, anytime and anywhere.
North Yorkshire Community Messaging
This is a free system that allows people to receive the latest crime notifications and community news in their neighbourhoods. People can register on www.nycm.co.uk
Contact North Yorkshire Police
Please visit our website www.northyorkshire.police.uk for advice regarding Crime Prevention and safety advice.
Emergency - 999
National 24hr non-emergency number 101
- 101 calls cost 15 pence per call from mobile or landline,
regardless of length of call

Call 'Crimestoppers' anonymously on 0800 555 111

Contact Details: PCSO 5725 Jamie-Leigh.coburn@northyorkshire.police.uk

The Clerk mentioned to PCSO that a white transit van has been parked behind no. 24 High St for 5 weeks, blocking the gateway to the property. She is to take the details of the van and look into its ownership

3.2 Marne Barracks

Major Keith Allison introduced himself as the new Quarter Master at Marne Barracks. He reported that the building work is continuing on the barracks and traffic is being monitored to make sure it enters the Barracks from the service road end.
His wife also attended and introduced herself as a representative of RACPD working from Marne Barracks. She explained that this is a training provider for the Royal Artillery, other service personnel and their families.

3.2 North Council Yorkshire

Cllr Les had a number of issues to report.

- The recycling bin roll out is continuing -12000 properties have been delivered bins. The new recycling service starts 12 October.
- Registering to use the Council waste and recycling areas is going well and usage by people from outside the County has decreased.
- More drainage work is due to be carried out on Catterick Rd in the Garrison
- Remedial work is to be carried out on the road by Scorton cross roads.
- The salt bins have been filled and 12 new replacement gritters have been bought. The Council have a total of 70 gritters.
- New parking ticket machines are being installed at the Council carparks. They are paperless but both cash and cards can still be used.
- The £75 million upgrade of the A59 at Kex Gill has been completed and opened. The road now avoids the area that was frequently closed due to landslips.
- There is a local transport consultation taking place at the moment – the Mayor of York is taking over the running of the buses.
- The mayor is wanting to install speed cameras throughout the County.
- NYC have launched the annual Budget consultation.
- It is hoped that Road Chefs Motorway Services planning application will be discussed by the strategic planning committee before the end of the year. MOTTO has now submitted their sequential flooding results for the Services at Barton and the committee want to discuss both applications at the same meeting.
- Ellerton quarry has put in an application to continue extraction from the quarry.
- Cllr Les has checked that there are no outstanding planning applications for the Catterick Bridge Hotel and the delays to the development are down to the developer and not the Council.
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4. Minutes

The minutes of the meeting held on 7 September 2026 were approved

Proposed: Cllr Oselton Seconded: Cllr. Campbell

5. Matters arising.

The clerk is waiting to hear from the planning department about the application for the tree work in the Conservation area. Hopefully she will be notified in the next week.

Sean has already pollarded the trees in the cemetery and cut back the trees in Arena View play park. Sean will be paid for this part of the work.

6 Current Issues.

6.1 Data Protection Policies Review (Previously Circulated).

Cllr Connelly has collated all the policies in one overall document. The Councillors had been sent this document prior to the meeting to review. As only three Councillors were present at the meeting it was decided to bring this back to the next Council meeting to discuss.

6.2 Electrical Connections to North Yorkshire Council Streetlighting.

The Clerk has been sent an email from NYC asking for information on any attachments to lighting columns and any parish council equipment whose electric is supplied by North Yorkshire lighting asset or feed point. This may be relevant to our Christmas lighting. In the future the Parish Council may have to pay for this. The Clerk will send off details of this.

6.3 Parish Council WhatsApp Account

Cllr Connelly has priced the setting up and running of the What's App Group. In the initial year the costs would be around £300 – this would include buying a dedicated phone and SIM for this so that it was kept completely separate from a Councillors or Clerks phone and number. Going forward it would be around £150 for the data.
The Councillors would be Administrators and only people with legitimate interest in the Parish would be allowed to join. As previously said, it would be a one-way system.
It was agreed to go ahead with this.

6.4 Play Park inspection Course.

Cllr Connelly attended a Routine Playground Inspection course run by Royal Society for the Prevention of Accidents (ROSPA).
He has a template to record the weekly inspections and will send his findings to the Councillors.
One point arising from the meeting he attended was the safety of the bike jumps by the river Swale. They are in a dangerous place between the trees and by the river. He wanted to know who owns this land as they should be made aware of this and their responsibilities.
The land is not Parish Council land – It is thought to be privately owned. Enquiries will be made.

6.5 Remembrance Sunday and Poppy Wreathes.

The Clerk asked the Councillors if they wanted her to buy two wreathes and to give a donation as normal. Normally the Councillors donate £100. Cllr Campbell suggested an increase to £150.
Proposed Cllr Campbell Seconded Cllr Oselton
This was agreed. The Clerk will get them bought.
The Clerk has also had an email from the Operation Planning Department of the Police asking about the organisation of the parade as the war memorial is on the Council land. She has written back to say that the Parish Council has no input into the organisation of the parade and service and that the army and church organise the event.

7. Parish Finances.

7.1 The periodic accounts

September's Accounts were circulated prior to the meeting –

These were approved and accepted by the members.

Proposed: Cllr Connelly Seconded: Cllr Oselton

8. Correspondence

The Clerk has received an email from the Citizens Advice asking for a donation, which we have done in previous years.
In the email they said that they had helped 79 residents with 139 issues.
Cllrs Campbell and Oselton were happy to donate £500 as usual but Cllr Connelly had some reservations as it was a large organisation with plenty of funding and thought that smaller, more local charities would get greater benefit from the money.
The motion to donate the money was still agreed.
Proposed Cllr Campbell Seconded Cllr Oselton.

Cllr Les, a Trustee of the Yorkshire Citizens Advice thanked the Parish Council.

Note: After the meeting Cllr Connelly raised his concerns about the decision to donate the money and also that Cllr Les hadn't declared an interest in the Charity. Due to this the Chairman and Clerk have decided to bring this point back to the meeting next month for more discussion.

9. Planning.

ZD26/00533/|FULL
Killerby Dr - Conversion of garage and extension.
The Councillors offered no objections to this.

10. Minor Matters.

Cllrs Ryan and Connelly will be attending a Catterick and Colburn Town Investment Steering Group meeting later this month.

The meeting closed at 20.00

Date of next meeting – Monday 2nd November 2026

Signed.....

Dated.....